Initiate PreSeparation Counseling and Digitally Sign eForm (e2648)

Complete the following steps to initiate your PreSeparation Counseling and digitally sign your eForm.

3. Type https://milconnect/ into your web browser. NOTE: Internet Explorer is no longer supported. Please use Google Chrome, MS Edge, Mozilla Firefox or another modern web browser for DODTAP. Use Chrome or Firefox for VMET downloads, as issues have been reported when using Safari and MS Edge web browsers.

The *milConnect website* is displayed.

| | | | | | - 0 X |
|---------|--|--|---|--------------------------------|-----------------------|
| | milConnect × + ← → C (https://milconnect.dmdc.osd.mil/milconnect/ . | | | | x 0 : |
| | | UNCLASSIFIED.// | FOR OFFICIAL USE ONLY | | New User? Start Here. |
| | milConnect | | | | Sign In 2 |
| | ♠ FAQ | | | | Search Q |
| | TRICARE Open Season begins November 9 and ends Dece | | | | |
| | Proof of Coverage (POC) and Medical. Dental and Pharm Other Health Insurance (OHI). Catastrophic Cap and Dec | | decommissioned. More. | | |
| | | | | | in |
| | I want to | | | | |
| | Update personal contact info | Manage Health Benefits | | Opdate family members in DEERS | |
| | Transfer my education benefits | Update work contact info (GAL) | | Oupdate my name in DEERS | |
| | View my health care coverage | Obtain proof of health coverage | | Retrieve my correspondence | |
| | Don't see what you are looking for? Browse the menus, search or check | bur <u>FAQ</u> . | | More Goals 👻 | |
| | - VV | | and the la | A lala | Support/A |
| | Hot Topics | | | - | |
| 4. Clic | k on the Sign In button | | Did you receive corresponder | 1027 | |
| | | The <i>milConnect Lo</i> | ogon page is displa | ved | |
| | | milConnect | | | |
| | | | Frequently Aske | d Questions | |
| | | ATTENTION ALL USERS: PLEASE READ THE BELOW ACTION NEEDED: Phone humbers can be updated by yr 'UPDATE CONTACT NNO/MATION." This will take you reman you phone (a.g., cdl. Munthing and marafia ddwiss you won't have access to your DS toopno er one of our partne heb protect your information and privacy. If you chose on parties access to your PMWATE HEALTH and BENEFT IF | urself by logging into your DS Logon account and goin a screen to update your own phone number and ema is accurate as future security features will be enabled s one number is not one you can access. | | |
| | | DS Logon CAC | DFAS login.go | v | |
| | | DS Logon DS Logon | Password I Username? | | |
| | | Phishing Alert: We do not initiate contact with | banaficiaries via email or telephone to request private per | arenal | |

Service members have three different logon options:

- DS Logon
- CAC
- DFAS myPay Password
- 3. Select the Login option that is best for you. Enter the required information and click on the Login button.

) or sensitive DS Logon account information (username, password, challer ded personal or account information in response to a fraudulent email, well nos your password and challenge questions immediately. The Self Service Consent to Monitor page is displayed.



4. Click on the button.

| - | The | Mу | Profile | page | is | displayed. | |
|---|-----|----|---------|------|----|------------|--|
| | | | | | | | |

| | milConner | + | You are signed in as a sponsor: John Doe | | |
|--|---|--|--|------------------|--|
| | milConnec Serving those who serve our co | | | Sign Out FOUO | |
| My Profile - | Correspondence/Documer | ntation - 5 | Search | Q | |
| | | | | | |
| I want to | | | | | |
| | sonial contact info | ✓ View Primary Care Manager (PCM) | Update family members in DEERS | | |
| ➤ Update pers | | View Primary Care Manager (PCM) Update work contact info (GAL) | Update family members in DEERS Update my name in DEERS | | |
| ✓ Update pers ✓ Transfer my | sonal contact info | | | | |

5. Click on the Correspondence/Documentation dropdown menu.

6. Select the DoD Transition Assistance Program (DoDTAP) link.

| | npl 👻 📙 Educ 👻 Vete 🗃 AMRD 🔡 Mari 🌒 | | You are signed in as a sponsor: John Doe | e 🧔 |
|---|--|--|--|----------|
| () 👝 | milConnect | | | Sign Out |
| | Serving those who serve our country. | | | FOUO |
| | Correspondence/Documentation - | Benefits → FAQ → | Search | ۹ |
| and the second se | eCorrespondence | all and a second | | |
| | Proof of Coverage Defense Personnel Records Informa | ten (DDDIS) | | |
| | ACA - Corrected IRS Form | ion (DPRIS) | | |
| | | | | |
| | DoD Workforce Certification (DWC) | | | |
| | DoD Workforce Certification (DWC) DoD Transition Assistance Program | | | |
| | DoD Workforce Certification (DWC) DoD Transition Assistance Program | | | |
| | | (DoDTAP) 6 | | |
| | | DoDTAP) | | |
| I want to | DoD Transition Assistance Program | (DoDTAP) | | |
| | DoD Transition Assistance Program | DoDTAP) 6 | Update family members in DEERS | |
| → Update p | DoD Transition Assistance Program | | Update family members in DEERS Update my name in DEERS | |
| → Update p | DoD Transition Assistance Program | View Primary Care Manager (PCM) | | |
| ≁ Update p ≁ Transfer ≁ View my | DoD Transition Assistance Program | View Primary Care Manager (PCM) Update work contact Info (GAL) | O Update my name in DEERS | |

The *service member's dashboard* is displayed.

DoD Transition Assistance Program for Service Members and Veterans (DoDTAP)

| The DoDTAP dashboard helps you manage your transition documents. Initialize Pre-Separation Counseling to s TAP counselor with questions about your transition documents, or what you need to do to complete your transiti | tart your transition eForm. Find answers about your Session Attendance, Transition Documents, and VMET in the milConnect FAQ. Please contact you on process. |
|---|--|
| My Dashboard Transition Documents VMET | |
| News | |
| News Item | |
| 07/08/2020 M DMDC encountered an unexpected delay with the most recent Verification of Military Experience a continue to use their existing VMET documents, performance reports, training certificates, transcriprimary purpose of a VMET document (DD2586). | nd Training (VMET) data update that was projected for June 2020. While there is currently no estimated resolution date. Service members can ts, diplomas, and other documentation to provide the information about their military career and achievements to draft their resume, which is the |
| Transition Documents Reported For Me | Items per page: 1 👻 1 - 1 of 3 < 🗲 |
| No records found | |
| *As of November 5, 2016 -DD forms 2648, 2648-1, and 2958 have been replaced by the eForm, which can be in **The Current Phase is related only to the eForm entries. | itiated with the button below, or edited with the hyperlinks, in coordination with your Transition Assistance Counselor. |
| Initialize Pre-Separation Counseling | |
| Click on the | pen the eForm/e2648. |

7.



8. Click on the Continue button

The Transition Assitance eForm (DD2648) - Data Entry page is displayed.

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|---|--|--|--|--|--|
| The state is been been by the state is b | The second se | - | · · · · - | Attendance, Transition Documents, and VMET in the milConnect FAQ. Please contact your T/ | AP counselor with questions about your transition documents, or what you need to do to complete your transition process. |
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| market all the required fields in | netwalation and the series and the s | | | | |
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| • Concerner Present information (Concerner) (Concer | • Concernent of the second | | vr- 10/7/2020 | | Save |
| • New 2.000 New • New 0.000 New • New College 0.000 New • New College 0.000 New • New College 0.000 New | 1. ture 1. ture 1. to the later 1. to the later 1. the later 2. the | e. Pre-Separation Counseling Greated, 10/2/2020 Last opdated | N. 1002020 | | |
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| 18. Anticipated Date of Separation | 10. Anticipated Date of Separation 10. Anticipated Date of Separation 10. The initial Counseling Provided Less Than 565 Days from Anticipated Transition from Active Daty date? 10. Click on the Save button. NOTE: All required fields will appear in RED . Source Member Personal Information (11) items 131. The number in the repair indicates the number of required items that need to be completed. | As of October 2020, the Unit Name is derived from DEERS (v request a new Unit Name be added to your Service's approve | which is based on your Service's approved transmissions from your UIC and personnel files) and ed list. UICs without updated Unit Names may appear as "Not Available" until they are updated. | the annual TAP submission from each Service based on UICs. You can change the Unit ID | Code or the Unit Name within this eForm, based on the combined approved lists. Please contact your Service's TAP Lead to |
| Iterative 198. Was initial Counseling Provided Less Than 365 Days from Anticipated Transition from Active Days date? 100 <td>Intervent 100</td> <td></td> <td>19. Initial Counseling Completion Date 🕕</td> <td></td> <td></td> | Intervent 100 | | 19. Initial Counseling Completion Date 🕕 | | |
| NOTE: All required fields will appear in RED. | NOTE: All required fields will appear in RED. Somplete all the required fields in Service Member Personal Information (1) items 131. The number in the re val indicates the number of required items that need to be completed. | Required | | <u></u> | |
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| | al indicates the number of required items that need to be completed. | | | | |
| | al indicates the number of required items that need to be completed. | mplete all the requ | uired fields in 💶 Service Me | ember Personal Information 1 | items 131. The number in the rec |
| | | | | | |
| Be sure to answer items 26. Post-Separation (Civilian) Email and 27. Post-Separation (Civilian) Phone Numbe | | | | | |

| 23a. Pre-Separation Counseling completed 364 days or less Justification (| 23b. Remarks | | | |
|---|--|--|--------------------|--|
| | 0.250 | | | |
| 24. Date Started Pre-Separation Counseling 10/2/2020 | | | | |
| 25. Reason for Separation | 26. Type of Separation | | | |
| Discharge | Separating Voluntarily | Ψ | | |
| | | | | |
| 27. Post-Separation (Civilian) Email marcus12smlth12@gmail.com | Post-Separation (Civilian) Phone Numb 5403987507 | er 29. Active Military Email marcus.e.smith@usmc.mil | | |
| marcus izemim izgligmail.com | 540388/50/ | marcus.e.smith@usmc.mil | | |
| 30. Does the Service member think they will have a family member/caregiver/leg O Yes No N/A | jal guardian/designee be present during pre-separa | ation counseling? | | |
| 31. Was the Service member assigned to a Warrior Transition Unit (WTU) prior t | o separation? | | | |
| | | | | |
| 32. Does the Service member elect to receive additional information regarding t | heir immigration status and expedited citizenship a | application? | | |
| 🔿 Yes 🔿 No 💿 N/A | | | | |
| | | | | |
| | | | | |
| | | | | |
| Pre-Separation / Transition Counseling, Pre-Separation / Transition Counse | eling Needs Assessment, Review and Verificatio | n | | |
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| Bignatures and Remarks BENEFITS SUPPORT Call the CMICHCERS Support Office (DSO), (800) 538-9552. | ت ر 11 د | ECHNICAL SUPPORT If the DMDC Support about the millicensed Web alls | 0 | HELP When you need fast facts about your benefits or records, check our <u>FAD</u> limit. |
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| Bignatures and Remarks BENEFITS SUPPORT Call the DMCCKEERS Support Office (DSD) (600) 538-9552. Keeping your DEERS records current helps speed your TRICARE medical benefits. | ت ر 11 د | ECHNICAL SUPPORT If the DMDC Support about the millicensed Web alls | 2 Do0 sate tegi | HELP When you need fast facts about your benefits or records, check our <u>FAQ</u> first. O'r search <u>Holp</u> for quick tips on using milConnect. |
| Signatures and Remarks Description Description Description Description Description Description Description Description Description Description Description Description Description Description Descri | TE Ca Ta Ta DMOC Turter | ECHNICAL SUPPORT at the DMUS Support about the millConnet Web site. | | HELP When you need fast facts about your benefits or records, check our <u>FAQ</u> first. O'r search <u>Holp</u> for quick tips on using milConnect. |

| milConnect | | | | | | - |
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| 0 5 | Signatures and Remarks | | | | | |
| s | Service Member Consent for Information Sh | aring and/or Post-Separation Contact | | | | |
| | 1. Does the Service member consent to allow this for Yes () No | m to be sent to Federal agencies for additional Transition a | assistance post-separation? | | | |
| 2. | | m to be sent to Federal and other agencies who look for cri | itical language skills and/or regional expertise that could be vital during ti | nes of need, crisis, and/or national emergencies? 🌒 | | |
| | Does Service member elect to participate in the lor Yes \Quad No | ng term post-transition tracking study? 🌒 | | | | |
| | | nt to State/Territory Agencies for additional assistance post | t separation? | | | |
| (| ● Yes ◯ No | | | | | |
| | 4a. Allow this form to be sent to All States/Territo All Specify | ries or specify which States/Territories? | | | | |
| R | Remarks | | | | | |
| | | | | | | |
| | By | Role | Message | Date | Actions | |
| | No remarks have been added. | | | | Add Remark | |
| - | Des Severation Courseilles Simotores | | | | | |
| | Pre-Separation Counseling Signatures Service Member's Pre-Separation Counseling Signati | | | | | |
| 3 | Electronic Signature Reporting Method: Signed on 10 | | | | | |
| | | | | | | |
| Close | | | | | | Save Print |
| | | | | | | |
| | BENEFITS SUPPORT | ્ | TECHNICAL SUPPORT | 0 | HELP | |
| | Call the DMDC/DEERS Support Office (DSO): (800) 5 | | Call the DMDC Support Center: (800) 477-8227. | Ŭ | When you need fast facts about your benefits or records, check | : our <u>FAQ</u> first. |
| | Keeping your DEERS records current helps speed your | | Talk to Tech Support about the milConnect Web site. | | Or search Help for quick tips on using milConnect. | |
| NNECT WITH | ius | | | | | |
| | | | | _ | | |
| | | | | | | 1 |
| | DMDC Facebook | DMDC Twitter | Military Crisis Line | DoD Safe Helpli | ne Nati | onal Resource Directory |

11. Answer items 1.-4.a in the Service Member Consent for Information Sharing and/or Post-Separation Contact section.

| \leftrightarrow | C milconnect-pki.dmdc.osd.mil/milconn | ect/protected/portlet/dodtap | | | | |
|-------------------|--|---|---|-------------|---|--------------------------------------|
| | | is form to be sent to State/Territory Agencies | s for additional assistance post separation? | | | |
| | Yes No | | | | | |
| | 4a. Allow this form to be sent to | All States/Territories or specify which States. | /Territories? | | | |
| | Remarks | | | | | |
| | Ву | Role | Message | Date | Actions | |
| | No remarks have been added. | | | | Add Remark | |
| | Pre-Separation Counseling Sig | gnatures | | | | |
| | I was counseled on and received docur | mentation on all items in Section II | | | | |
| | Date Signed Cite | ck Here to Sign | | | | Save |
| | | | | | | |
| ر | BENEFITS SUPPORT | ر | TECHNICAL SUPPORT | • | HELP | |
| | Call the DMDC/DEERS Support Office (DS | o): (800) 538-9552. | Call the DMDC Support Center: (800) 477-8227. | | When you need fast facts about y | our benefits or records, check our E |
| | Keeping your DEERS records current help: | s speed your TRICARE medical benefits. | Talk to Tech Support about the milConnect Web site. | | Or search <u>Help</u> for quick tips on u | ising milConnect. |
| CONNE | ECT WITH US | _ | | _ | | |
| | f | | × | - | | 1 |
| | DMDC Facebook | DMDC Twitter | Military Crisis Line | DoD Safe He | Ipline | National Resource Directory |
| | | | | | | |
| | | | | | | |
| | | | | | | |

NOTE: Once you have entered all of the required information and successfully saved the form, the button will turn blue.

13. Click on the

Click Here to Sign button.

You will automatically exit the eForm and return to your dashboard.

| milConnect - TAP × + | | | | | | | | ٥ |
|--|--|--|---|--------------------------------------|------------------------------------|---------------|-----|---|
| → C 🔒 milconnect-pki.dmdc.osd.mil/milco | onnect/protected/portlet/dodtap | | | | | Q | ☆ | C |
| D Transition Assistance Program for Service I | Members and Veterans (DoDTAP) | | | | | | | |
| | | n. Find answers about your Session Altendance, Transition Documents, and VMET in the r | miConnart EAO. Diasea contact your TAD counselor with mustions should | our transition documents, or what up | uneed to do to complete your tran | eition proces | | _ |
| e boornae dashibbaru nega you manage you mansilon obcuments. | initialize Pre-Separation Counseling to start your italisation of on | In this answers about your Session Alternative, manished Documents, and Witch in the r | inconnect racz, elease contact your rac courseor multiquestions auour | our transition documents, or what yo | uneed to do to complete your train | abon proces | 10. | |
| My Dashboard Transition Documents VMET | | | | | | | | |
| 2005 | | | | | | | | |
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| News Item | | | | | | | | |
| | | | | | | | | ٦ |
| We've fixed the performance issues, the system kicking us | sers out, and the inability to successfully login. The Session Sear | ch Results feature isn't usable at this time (you will see an error); it will be resolved in the n | ext release." | | | | | |
| | | | | | | | _ | - |
| | | | | | items per page: 1 👻 | 1 - 1 of 5 | < | > |
| ansition Documents Reported For Me | | | | | | | | |
| | n replaced by the eForm, which can be initiated with the button b | elow, or edited with the buttons, in coordination with your Transition Assistance Counselor. | | | | - | | |
| The Current Phase is related only to the eForm entries | | | | | | | | |
| Initialize Pre-Separation Counseling View Pre-Separation Cou | nseling Executive Summary | | | | | | | |
| cording to the database, there is an In-Progress eForm for you already o | | | | | | | | |
| *Document S | tatus / **Phase | Completed Date | Last Updated Date | Last Updated By | | | | |
| 14 P | re-Separation Counseling | N/A | 2020-10-02 | MARCUS SMITH | | | | |
| | | | | | items per page: 5 👻 | 1 - 1 of 1 | < | > |
| | | | | | | | | |
| ssions Attended | | | | | | | | - |
| Session | | Completed Date | Military Installation | | | | | |
| First Permanent Duty Station | | 2018-03-09 | Camp Lejeune | | | | | |
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| esources | | | | | | | | - |
| Financial Planning Worksheet | | | | | | | | |
| (), Transition GPS Participant Assessment | | | | | | | | |
| entact the TAP Helpdesk via email for all questions about your ef | Form or other Transition Documents that are not already add | ressed in the FAQs | | | | | | |

14. Click on the button.

| ACL × 😇 milConnect - TAP | × + | | | | - a × |
|--|---|--|----------------------|---|----------------------|
| C milconnect-pki.dmdc.osd.mil/milconne | ect/protected/portlet/dodtap | | | | ☆ 9 : |
| 29. Does the Service member think th | ey will have a family member/caregiver/legal guar | dian/designee be present during pre-separation co | unseling? | | |
| 30. Was the Service member assigned Yes I No | d to a Warrior Transition Unit (WTU) prior to separ | ation? | | | |
| 31. Does the Service member elect to Ves No 💿 NA | receive additional information regarding their imr | nigration status and expedited citizenship applicat | ion? | | |
| Pre-Separation / Transition Counse | ling, Pre-Separation / Transition Counseling N | eeds Assessment, Review and Verification | | | |
| 3 Signatures and Remarks | 15 SIGN AFTE | ER PRE-SEP IS COM | PLETE | | |
| Close | | | | | Save Print |
| BENEFITS SUPPORT Call the DMDC/DEERS Support Office (DSC Keeping your DEERS records current helps | | TECHNICAL SUPPORT Call the DMDC Support Center: (800) 477-822 Talk to Tech Support about the milConnect Web st | 7. | HELP When you need fast facts about your benefits or Or search <u>Help</u> for quick tips on using milConne | |
| NECT WITH US | _ | | | | |
| DMDC Facebook | DMDC Twitter | Military Crisis Line | DoD Safe Helpi | ine Nationa | I Resource Directory |
| THESE DOD SITES WITHOUT SIGNING IN | AGAIN | | | | |
| Scroll down and clic | k on 3 Signatures | and Remarks | | | |
| TACL X S milConnect | - TAP × + | | | | - 0 |
| → C milconnect-pki.dmdc.osd.mil/milcon Does Service member elect to | connect/protected/portlet/dodtap participate in the long term post-transition trackin | na study? | | | * |
| Yes O No | · · · · · · · · · · · · · · · · · · · | | | | |
| 4. Does the Service member allo | w this form to be sent to State/Territory Agencies | for additional assistance post separation? | | | |
| 4a. Allow this form to be sent | t to All States/Territories or specify which States/T | Territories? | | | |
| Remarks | | | | | |
| Ву | Role | Message | Date | Actions | |
| No remarks have been added. | | | | Add Remark | |
| Pre-Separation Counseling Service Member's Pre-Separation | | | | | |
| | Method: Signed on 10/16/2020 by CHRISTINE DEMI | ETRIADES 124276666 | SIGN AFTER PRE-S | EP IS COMPLETE | |
| Close | | | | 16 | |
| | | | | | • |
| BENEFITS SUPPORT Call the DMDC/DEERS Support Office Keeping your DEERS records current I | (DSO): (800) 538-9552. helps speed your TRICARE medical benefits. | TECHNICAL SUPPORT Call the DMDC Support Center: (800) 477- Talk to Tech Support about the milConnect W | | HELP When you need fast facts about your bene Or search Help for quick tips on using mil0 | |
| CONNECT WITH US | | | | | |
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| Take a screes shot o | f your signature or cl | ick on the | button to print a co | ру. | |
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| OTE: Provide the sci | reenshot or print out | to your UTC as proof | of iniating PreSena | ration Counseling | |